

## ENGLISH COACHING MANAGEMENT COMMITTEE MINUTES No. 23



Date: 14<sup>th</sup> September 2008

Venue: BCU HQ Bingham

Next Meeting: Saturday 21<sup>st</sup> February 2009  
BCU HQ, Bingham

In Attendance:	Steve Scorer	ECMC Chairman
	Andy Hall (AHa)	RCO South East
	Ken Hughes	RCO North East
	Andy Maxted	RCO Southern
	Scott Bradley	RCO East Midlands
	Anne Hoile (AHo)	Competition representative - Sprint
	Phil Ascough	Outdoor Centre representative and RCO West Midlands
	John Lucas	RCO Yorkshire
	Ian Bell	RCO North West
	Lara Tipper	English Coaching Manager
	John Handyside	National Development Coach
	Siobhan Pratt	Club and Coach Admin Assistant

Apologies: None

### **Documents Distributed Prior to Meeting #23:**

BCU 09-13 Plan – Draft Submission

Canoe England ACM minutes June 08

ECMC Minutes Agreed

English Council Minutes May 08

Sport England Strategy 2008-2011 Executive Summary

Summary of Actions from #22

Terms of Reference BCU Child Protection Steering Group

### **The following additional documents were circulated at the meeting:**

ECMC Statistics Report

## **1. Welcome and Introductions:**

Steve opened the meeting by welcoming JL, and SP as a new to ECMC, followed by a brief introduction from everyone.

It was noted that Team North had an extra representative, and agreed that KH and IB would be eligible to vote if the situation arose.

## **2. Minutes of last meeting:**

See document "ECMC 22 minutes March 8<sup>th</sup> agreed.doc"

The minutes of previous meeting were previously agreed by SS and AM via correspondence with LT to enable the proposed changes to the rules being presented to English Council.

## **3. Matters arising from last agenda**

See document "Status of Actions #22"

Majority of actions from meeting 22 were completed, any that were not will be carried forward.

It was agreed that the two candidates for Vice Chair position be interviewed by LT, SS +one other member of ECMC (AM offered if available).

## **4. Report from English Council and Canoe England ACM**

**English Council:** SS reported that Robert Deacon presented the balanced scorecard for use within Canoe England and suggested that ECMC would use the same approach.

LT reported that the ECMC proposed changes to the rules were approved.

**Action 23.1: LT and SS to develop appropriate balanced scorecard for use by ECMC**

**ACM:** SS reported that the ACM was a good event; celebrating success in paddlesport with Graham Lyon being presented with the BCU's highest award, the Award of Honour for his contribution to the organisation, not least as Chairman of UKCMC. Disappointment was noted that this did not receive recognition within Canoe Focus.

SS also raised the concern that whilst under item 4 of the minutes it states "*Paul Owen, BCU Chief Executive, stated that the election of the members to the English Council for the regions, competition and recreation would be undertaken by a postal ballot over the next four weeks*" that this had not happened.

**Action 23.2: LT to seek updated plan**

The excellent performance of the Tim Brabant, Dave Florence, and their support team at Beijing Olympics was also recognised.

### **5. Development Plan & update on Sport England Strategy**

LT provided an update on the Canoe England, and specifically the English Coaching bid to Sport England for funding. Highlighting the tight time scales imposed upon us by Sport England, and that we are expecting to receive approximately 20% additional funding for our next four-year cycle. LT also reported that Sport England targets do not link well to the Coaching Framework, but that ScUK are part of the Sport England consultation group. Once the funding bid has been submitted and the money allocated we can produce the English Coaching Plan, and address how we may fund other initiatives not supported by Sport England. A general discussion followed on the content of the plan.

AM raised the concern that the funding submission seriously lacks enough funds to manage the essential business of English Coaching, and asked how this was going to be resolved. There was also concern over the departmental split of resources, with priority given to other areas in disproportionate amounts. LT reported that she would raise this with Sue Hornby and Mike Devlin to work up a solution.

The issue was also raised regarding the income generated by the delivery of BCU awards in England, if there is any profit and if so where this goes, as it is currently not shown within the plan.

Action 23.3: LT to raise concerns with Sue Hornby

### **6. Representative for Child Protection Steering Group**

ECMC were requested to elect a representative for Child Protection Steering group. Scott Bradley and Lara Tipper to share the role.

### **7. Election of ECMC Vice Chair**

Interviews are scheduled for 3<sup>rd</sup> October with the two candidates previously discussed (Richard Scullard & Shaun Wilde). If no one is selected through this process to bring back to ECMC for a decision on the best way to proceed.

### **8. Statistics**

SP produced a statistical report on the activity of English Coaching. This was the first time this had been done and a definite positive step forward. A discussion regarding the content continued, the following requests were made;

- SS requested graphical format for next time

- AM Looking at updated coaches on regular basis, requested the proportion of updated coaches represented as a percentage
- SB Requested this data circulated to RCOs not present
- JL requested the possibility of splitting data into regions
- LT reported that some information is UK, and that we should provide it as English
- SB Statistical information to be included in new Key Note

Action 23.4: SP to revise statistical report for next meeting

### **9. RDT and local funding**

With an ever-stretched English Coaching Central Budget, LT raised the matter that we should be encouraging RDTs to support coaches and coach educators working with volunteers. It was also noted that the PDOs and SDOs are working hard to access locally available sources of funding to support coaches and coach educators.

### **10. Issues from the Outdoor Industry**

PA provided a report on how the new coaching awards are being received, especially AHOEC; the opposition is primarily related to time commitment & remit, but that this is being addressed with work between AHOEC and BCU. Concern especially focused on Coaches who work in a moderate water environment, but do not fit into L3 (i.e. annual planning). UK Coaching is currently working up a solution to assess competency for Level 2s to lead on moderate water. Further details of this will be available after the next UKCMC 4<sup>th</sup> October 2008.

### **11. Future ECMC format**

Due to the high speed of change ECMC over the past few years has been focused on the giving out of information and seeking opinion, with things much more stable now we can move away from this to a more 'doing' group.

SS suggested we should create set projects and assign 2-3 people per project. Before next meeting put together framework of tasks. Will try to accommodate individuals interests and skills.

Action 23.5: LT and SS to draw up framework of tasks

## 12. Any other Business

**RCO Representation at ECMC:** AM asked how is RCO attending ECMC chosen? It was agreed that 2 consistent reps from each team would be nominated by all RCOs within the Team, to ensure consistency. Where someone is unable to attend fall back to other RCOs. Those attending responsible for communicating back to other RCOs.

Action 23.6: SP to liaise with RCOs to establish agreed RCO representation for ECMC

**Calendar of Events:** AM raised the concern about our lack of a Calendar of Coach Courses at a central level. HQ pass enquiries onto RCO, this is OK, but the RCO does not have a complete set of information available to pass on. LT aware of issue from a HQ perspective and is looking for solutions.

### Comments on RCO LCO:

- SS Keynote speech much more user friendly, development noted
- KH design and colour scheme easy to use and professional
- AM refreshed LCO team, lots of enthusiasm, more substance to role
- AM advocated that we should more actively encourage female coaches in general. The consensus was reached that positive female role models are extremely valuable, and where appropriate we could embrace this within LCO positions.

### Coach Educator Scheme: LT provided a quick update:

- Phase 1 Coach Educators, cannot remove temporary status until assessed, but we have no budget to do this. Status will elapse 3 years after role out, date not yet defined.
- Phase 2 training has started on a demand led basis.
- QA/IV not moving fast due to lack of funding, work is happening behind the scenes.

**Level 1 Review:** LT reported that a day has been set up 11<sup>th</sup> November 2008 to review the first year of delivery of the new Level 1, and invited any comments from RCOs and Competition Reps to be forwarded to LT.

**Competition reps:** Despite our best efforts we are still struggling to get English Coaching Reps from each of the Competition Disciplines (With the exception of Sprint and Marathon). LT to contact Chairs directly to move this forward and invite all reps to the next ECMC.

**Action 23.7: LT Invite Competition Chairs to send Coaching Rep to next ECMC**

**ACM:** 3pm March 7<sup>th</sup> 2008

LT to ensure advertised appropriately and invites to all eligible to attend circulated in good time.

**Action 23.8: Advertise ACM**

**Tutor training:** LT provided clarification regarding the process for phase 1 and phase 2 tutor training, and the QCA requirement for Tutor Training. Phase 1 candidates will be able to APL the training as they have all previously done equivalent through their road to A4, but they will still have to do the assessment. Phase 2 candidates will need to complete the training as well as the assessment. BCU are developing their own Tutor Training Course available from the autumn. There will also be a fast track route put in place for Phase 2 applicants.

**Next meeting:**

Saturday 21<sup>st</sup> February 2009 BCU HQ, Bingham

**Dates to remember:**

Canoe England Coach Conference, HPP, January 17/18 2009

UKCMC, Luton, January 24<sup>th</sup> 2009

ECMC, BCU HQ, February 21<sup>st</sup> 2009

English Coaching ACM, HPP, March 7<sup>th</sup> 2009

RCO LCO Forum, HPP, March 7<sup>th</sup> 2009

UKCMC, Luton, June 13<sup>th</sup> 2009

RCO Forum Team North, September 2009 TBC

RCO Forum Team Central, September 2009 TBC

RCO Forum Team South, September 2009 TBC

UKCMC, Luton, October 3<sup>rd</sup> 2009

## **Summary of Actions:**

No.	Area of work	Action proposed	Who	When	Comments
#21	UKCC	NSG to discuss 4 and 5 Star referrals and report back to next ECMC	LT		
#21	ECMC Function	Develop Chair and Vice-Chair Job Descriptions	LT SS		
22.1	Coaching Service Rules	ECMC request that UKCMC review the 1996 coaching service rules	LT		
22.3	ECMC Chair and Vice Chair Election	Review the election process for ECMC Chair and Vice Chair at ACM in 2009	ECMC	March 2009	
22.5	ECMC Terms of Reference	Review ECMC Terms of Reference	ECMC	March 2009	
23.1	Balance Score Card	Develop appropriate balanced scorecard for use by ECMC	LT and SS	March 2009	
23.2	English Council	Election of Regional Reps seek updated plan	LT	Dec 2008	
23.3	Development Plan	LT to raise concerns regarding funding with Sue Hornby	LT	Dec 2008	
23.4	Statistical Report	SP to revise statistical report for next meeting	SP	March 2009	
23.5	ECMC Tasks	LT and SS to draw up framework of tasks	LT and SS	March 2009	
23.6	ECMC RCO Representation	SP to liaise with RCOs to establish agreed RCO representation for ECMC	SP	Prior to next meeting	
23.7	ECMC Competition Representation	LT Invite Competition Chairs to send Coaching Rep to next ECMC	LT	Prior to next meeting	
23.8	English Coaching ACM	Advertise and invite eligible attendees	LT	Dec CoDe	